

Student Name: _____

Block: _____

Instructor: _____

NG Tube Checklist

Step	Satisfactory	Unsatisfactory	Comments
1. Gather your supplies and provide Privacy.			
2. Introduce yourself and perform hand hygiene.			
3. Verify the patient's identification using name and date of birth, and compare to the armband and MAR.			
4. Determine if the patient has any allergies.			
5. Educate the patient about the procedure. Discuss a signal the patient can use to pause the procedure if it gets too uncomfortable.			
6. Inspect the nares for patency and assess for gag reflex.			
7. Assist the patient into a high fowler's position.			
8. Place a towel or drape over the patient's chest to collect possible drainage or secretions.			
9. Measure the length of tubing required for the patient and mark it with a marker or tape. (Nose to earlobe to xiphoid process)			
10. Prepare tape or fixation device that will be used to secure the tube to the patient's nose.			
11. Perform hand hygiene and apply clean gloves.			
12. Wrap the end of the tube around 2 of your fingers 2-3 times to prepare the tube for insertion.			
13. Lubricate the tip of the tube.			
14. Give the patient a cup of water with a straw and have the patient flex their head back on a pillow.			
15. Insert the tube following the nasal passage. Rotate the tube to help pass through the nasopharynx.			

16. When resistance is reached, make sure the tube is not coiled in the back of the patient's pharynx. (The patient may gag when the tube is at this point.)			
17. Have the patient put their chin to their chest and sip water through a straw to assist the tube to advance to the stomach. (Advance the tube each time the patient swallows).			
18. Continue inserting the tube until the measured mark is reached and secure with tape.			
19. Secure the tube to the patient's gown. Keep the vent above stomach level to prevent drainage.			
20. Remove gloves and perform hand hygiene.			
21. Provide oral for the patient as needed.			
22. Document the insertion in the patient's chart.			
23. Confirm placement of the tube before using the tube (The best way to confirm placement is through x-ray).			